The Olive 3 (S) Pte Ltd
Blk 1014, Geylang East Ave 3, #02-194, Singapore 389729
Tel: (65) 9843-0800 / (65) 6848-4421 Fax: (65) 6745-5848
E-mail: customercare@theolive3.com
Web site: http://www.theolive3.com
Reg No: 200601738D

From: _____ **Order date (DD/MM/YY):** _____

ORDER FORM

Please provide us with the following information & fax the completed form to 6745-5848. (PLS USE BLOCK LETTERS)

No.	Product Code/ Item Description	Qty	Unit Price	Amount
			Total amount:	

Delivery Instructions: [Please tick accordingly]

- ☐ Regular Delivery (FREE) Date: …….. ☐ 9 am-12pm ☐ 12 – 5pm ☐ 5 – 7pm
- ☐ Solo (Normal) Surprise Delivery Date: …….. ☐ Slot A: (10am-2pm) ☐ Slot B: (2pm – 6pm)
- ☐ Solo (Premium) Surprise Delivery Date: …….. Preferred Time: ……
- ☐ Duet Surprise Delivery Date: …….. Preferred Time: ……
- ☐ Trio Surprise Delivery Date: …….. Preferred Time: ……
- ☐ Quartet Surprise Delivery Date: …….. Preferred Time: ……

Deliver to (Name) Company Name *(if applicable)*

Address

Tel (O) (H) (HP) (Fax)

Message

From

Special remarks

Bill/ Invoice to:

Name Company name (*if applicable*):

Address

If you are responding to a promotion, please indicate the PROMO CODE:

Tel (O) (H) (HP) (Fax)

Email Signature / Company stamp

Payment Instructions: [Please tick accordingly]

Method of Payment: ☐ VISA ☐ MASTERCARD ☐ Cheque [Corporate Orders only] ☐ Cash on delivery

Total amount: S$ Credit Card No.:

Card Expiry Date (MM/YY): Card Member's Name:

Card Member's Signature:

TERMS & CONDITIONS:

- Orders can be made via Web/ phone/ fax. All orders received will be reconfirmed via phone. Please call 9843—0800 if you do not get a reply from us within the same day.
- Payment can be made via cheque / cash. Cheques should be crossed & made payable to "The Olive 3 (S) Pte Ltd" & mailed to: Blk 1014, Geylang East Ave 3, #02-194, Singapore 389729. Please DO NOT send cash via mail.
- Company orders will be billed to the company for payment within a 14-day settlement term effective from date of invoice.
- Once orders are placed and processed, any cancellations will be subjected to a 50% surcharge.
- We reserve the right to replace any item, flower or performance with another of equivalent value depending on availability.
- For Normal Delivery Service, last order should be made by 3pm (for delivery within the same day). For Normal/ Premium Surprise Delivery service (Solo), Duet & Trio, please book at least 3 days in advance. For our Quartet service, please book at least 7 days in advance.
- To be eligible to use the Surprise Delivery Service, customers must first purchase a gift from The Olive 3. The sender will also need to ensure that the recipient is present at the designated location at the scheduled delivery time slot. Due to pre-arranged bookings and tight schedules, our musicians can only wait a maximum of 15 minutes.
- The sender has to choose a song from our repertoire, which will be updated from time to time.
- For Surprise Delivery Service, deliveries on Sundays/ eve & Public Holidays/ special occasions, a surcharge of S$50.00 is applicable.